

# Mundaring Sporting Club (Inc.)

## Conditions of Hiring Premises

1. An **agreement** to hire premises of Mundaring Sporting Club (Inc.) will be read, signed and dated by the person hiring the premises and the House Manager/Coordinator. This signed and dated agreement will legally bind that person hiring the premises for payment of fees and any damages to property of the Club.
2. It is a condition by Racing Gaming and Liquor that a person belonging to the hiring party be made a **social member** of the Club so that there are no strangers at the function. This social membership fee is included in the hiring cost. The social member must provide a name, address and contact number to the Coordinator when signing the Agreement form. This social membership is valid for 12 months from the date of endorsement.
3. **No bookings** will be approved for 18th or 21st Birthday Parties.
4. **Hiring cost** of the premises is \$200 plus **\*\$40 per hour** for use of the **bar**; (*see page 2 item 18.*)
5. **Hiring fee** can be paid prior to the function or on the day/night of the function. A receipt will be issued upon full payment of hiring fee.
6. **Total** number of attendance must not exceed 120 persons.
7. **Children** must be properly supervised at all times by the hiring party.
8. **It is** the responsibility of the hiring party to ensure **Security Personnel are present** in case of **unwanted guests** wanting access to the occasion.
9. **All items** belonging to the Club (including the bowling greens and golf course) must not be tampered with nor used without the permission of the Controlling body.
10. **All damages** to property will be noted by the House Coordinator or Controlling Body and an appropriate billing cost will be set out by the Board of Management Treasurer and sent to the person whose name and signature appears on the agreement form.
11. **Catering** is the responsibility of the hiring party. The caterer must be licensed and registered.
12. The **Kitchen** is fully equipped with gas cooking top, electric oven, microwave, refrigerator and freezer; Linen, cutlery and crockery.
13. **The Caterer** is responsible for ensuring that, before leaving the premises:
  - a. the kitchen is left in a neat and clean state;
  - b. all items used belonging to the Club are thoroughly cleaned and returned to their original places;
  - c. rubbish bins are emptied and function waste is removed from the premises;
  - d. hot water switch, lights, ovens and fans are turned off;
  - e. urns and kettle are refilled with water from the filter tap and disconnected from the electric outlet; and

- f. food that does not belong to Club members is not left on the premises.
  - g. **Smoking is not permitted in the Club House.** The veranda facing the car park is the designated smoking area.
  - h. **Play on the Greens:** Guest must not use the bowling greens without the approval of the controlling body. If approved, no food or drink can be consumed on the bowling greens. Flat soled shoes, socks or bare feet only to be worn on the green. There is to be **no smoking on or near the greens (see above).**
  - i. **Food and drinks** must be consumed at least 2 metres from the greens. All bar glasses must be returned to the bar and bottle/cans put in the outside bins.
14. The **volume of music** must be at an acceptable level that does not interfere with the rights of neighbours' living near the Club. A Club representative (bar manager) has the right to disconnect the music should it be deemed that the noise level is too loud.
15. **Any decorations** must be removed by the hiring party and the Club room left in its original state upon leaving the venue.
16. **The standard** closing time of the bar is 11.00pm (last drinks) with the premises vacated no later than 11.30pm (at the discretion of the Controlling Body).
17. **Cancellation** of a booking should be given 24 hours prior to booking date.

#### **Use of the Bar**

18. **\*A fee** of \$40.00 per hour for use of the bar is charged. A receipt will be issued on payment of bar fee at end of the function.
19. This bar is **CASH ONLY** and **NO CREDIT** will be given.
20. A chit can be arranged with the Bar Manager who will keep the party informed as to how much is left on the chit. The chit must be fully paid at the end of the function. A receipt for payment will be issued.
21. **Only** the Club's Bar Personnel are permitted behind the bar.
22. **Persons under** the age of 18 years are not permitted in or near the bar and may not purchase items from the bar.
23. **Proof of Age** must be given should bar personnel deem it necessary.
24. **Bar personnel** have the right to refuse service for whatever reason they deem necessary.
25. **Bar personnel** have the right to close the bar should they believe patrons are acting in an inappropriate manner.
26. **No drinks** may be brought onto the premises and all items purchased from the bar must be consumed on the premises.

*The above rules are in line with our bar license with **Racing, Gaming and Liquor***

Mundaring Sporting Club (Inc)  
665 Coolgardie Street  
Mundaring W.A. 6073  
Phone: 9295 1109

**Agreement for Hiring the Premises of  
Mundaring Sporting Club (Inc)**

This agreement applies to (Name of function) \_\_\_\_\_

\_\_\_\_\_

To be held at Mundaring Sporting Club (Inc.) on (Date) \_\_\_\_\_.

I, (Name) \_\_\_\_\_,

have read or been informed and understand all the conditions applied when hiring the Mundaring Sporting Club (Inc.) and agree with those conditions. I accept full responsibility for the behaviour of my guests and accept all liability for damages to Mundaring Sporting Club (Inc.) property that may occur through my actions or the actions of my guests.

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**Name & Address of Social Member**

Phone: \_\_\_\_\_ E-Mail: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Name of Hirer**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
**Club representative**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date