

Mundaring Sporting Club Incorporated

CONDITIONS OF HIRING PREMISES

1. An agreement for hiring the premises of Mundaring Sporting Club (Inc.) will be read, signed and dated by the person hiring the premises and the House Manager/Coordinator. This signed and dated agreement will legally bind that person hiring the premises for payment of fees and any damages to property of the Club.
2. It is a condition by Racing, Gaming and Liquor that a person belonging to the hiring party be made a **social member** of the Club. This social membership fee is included in the hiring costs. The social member must provide a name, address and contact number to the Coordinator when signing the Agreement form. This social membership is valid for 12 months from the date of endorsement.
3. **No birthday parties** 21 years and younger.
4. **Hiring cost** of the premises is \$200 plus an hourly fee for use of the bar (see page 2 “use of the bar”).
5. **Hiring fee** will be paid prior to the function or on the day/night of the function. A receipt will be issued upon full payment of hiring fees.
Club’s banking details for electronic payment:
BSB 633-000 Account number 145224671
6. Total number of attendees must not exceed 200 persons.
7. Children must be properly supervised at all times by the hiring party.
8. It is the responsibility of the hiring party to ensure Security Personnel are present in case of unwanted guests wanting access to the occasion.
9. All items belonging to the Club (including the bowling greens and golf course) must not be tampered with nor used without the express permission of the House Coordinator or Controlling Body.
10. All damages to property will be noted by the House Coordinator or Controlling Body and an appropriate billing cost will be set out by the Board of Management Treasurer and sent to the person whose name and signature appears on the agreement form.
11. Catering is the responsibility of the hiring party.
12. The kitchen is fully equipped with gas cooking top, electric oven, microwave, refrigerator, freezer, linen, cutlery and crockery.
13. The Caterer and Hirer are responsible for ensuring that, before leaving the premises:
 - a. The kitchen is left in a neat and clean state.
 - b. All items used belonging to the Club are thoroughly cleaned and returned to their original places.
 - c. Rubbish bins are emptied and function waste is removed from the premises.
 - d. Hot water switch, lights, ovens, fans and air conditioning are turned off.
 - e. Food that does not belong to Club members is not left on the premises.
14. **Smoking is not permitted in the Club House and surrounds** – areas designated for smoking are: overlooking Golf/Disc Golf course at the lower carpark, north eastern/north western end of the Greens and north end between the Greens at the maintenance shed.

15. **Play on the Greens:** Guests must not use the Bowling Greens without the express approval of the controlling body. If approved, no food or drink shall be consumed on the bowling greens. Flat soled shoes, socks or bare feet only to be worn on the green. **There is to be no smoking on or near the greens. (see 14 above)**
16. **Food and drinks** must not be consumed within 2 metres of the greens. All bar glasses must be returned to the bar and bottle/cans put in the outside bins.
17. **The volume of music** must be at an acceptable level that does not interfere with the rights of neighbours living near the Club. A Club representative (Bar Manager) has the right to disconnect the music should it be deemed that the noise level is too loud.
18. **Any decorations** must be removed by the hiring party and the Club room left in its original state upon leaving the venue.
19. **The standard closing time** of the bar is 11.00pm (last drinks) with the premises vacated no later than 11.30pm (at the discretion of the Controlling Body).
20. **Cancellation** of a booking should be given at least 24 hours prior to booking date.

USE OF THE BAR

21. The bar fee is \$80 per hour for functions of 50 persons or less, over 50 persons the bar fee is \$120 per hour. A receipt will be issued on payment of the bar fee at the end of the function.
22. The bar accepts cash and most cards.
23. A tab can be arranged with the Bar Manager who will keep the hiring party informed as to how much is left on the tab. The tab must be fully paid at the end of the function. A receipt for payment will be issued.
24. Only the Club's Bar Personnel are permitted behind the bar.
25. **Persons under the age of 18 years** are not permitted in or near the bar and may not purchase items from the bar.
26. **Proof of Age** must be given should Bar Personnel deem it necessary.
27. **Bar Personnel** have the right to refuse service for whatever reason they deem necessary.
28. **Bar Personnel** have the right to close the bar should they believe patrons are acting in an inappropriate manner.
29. No drinks may be brought onto the premises and all items purchased from the bar must be consumed on the premises.

*The above rules are in line with our bar license with **Racing, Gaming and Liquor***

Mundaring Sporting Club (Inc) contact:

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AGREEMENT FOR HIRING THE PREMISES OF MUNDARING SPORTING CLUB (INC)

665 Coolgardie Street
Mundaring WA 6073

This agreement applies to (name of function) _____

To be held at Mundaring Sporting Club (Inc) on (date) _____

I, (name) _____

have read or been informed and understand all the conditions applied when hiring the Mundaring Sporting Club Incorporated premises and agree with those conditions. I accept full responsibility for the behavior of my guests and accept all liability for damages to Mundaring Sporting Club Incorporated property that may occur through my actions or the actions of my guests.

NAME & ADDRESS OF SOCIAL MEMBER

Phone: _____

Email: _____

Signature

Date

Name of Hirer

Signature

Date

Club Representative

Signature

Date

Payment details
BSB 633-000
Account number 145224671